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## MINUTES

**Meeting:** National Park Authority

**Date:** Friday 13 November 2020 at 10.00 am

**Venue:** Webex - Virtual Meeting

**Chair:** Cllr A McCloy

**Present:** Mr J W Berresford, Cllr W Armitage, Cllr P Brady, Cllr M Chaplin, Cllr D Chapman, Cllr C Farrell, Cllr C Furness, Cllr A Gregory, Prof J Haddock-Fraser, Mr Z Hamid, Ms A Harling, Cllr A Hart, Cllr Mrs G Heath, Mr R Helliwell, Cllr I Huddleston, Cllr B Lewis, Cllr C McLaren, Cllr Mrs K Potter, Cllr V Priestley, Cllr K Richardson, Miss L Slack, Mr K Smith, Cllr P Tapping, Cllr R Walker, Mrs C Waller and Ms Y Witter

**Apologies for absence:** Cllr J Atkin, Cllr G D Wharmby and Cllr B Woods.

### **79/20 ROLL CALL OF MEMBERS PRESENT, APOLOGIES FOR ABSENCE AND MEMBERS DECLARATIONS OF INTEREST**

#### Item 13

It was noted that all Members had received correspondence regarding this item from Mr Simon Wills, Mr John Fallows and Mr John Youatt.

Cllr A McCloy had also received an email from Mr Nancolas.

It was noted that all Members had an interest in this item as it related to a site owned by the National Park Authority.

### **80/20 MINUTES OF PREVIOUS MEETING OF 2ND OCTOBER 2020**

The minutes of the last meeting of the National Park Authority held on 2<sup>nd</sup> October were approved as a correct record.

### **81/20 URGENT BUSINESS**

There were no items of urgent business.

### **82/20 PUBLIC PARTICIPATION**

There was no public participation.

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## **83/20 AUTHORITY CHAIR'S UPDATE**

The Chair reported that an extra Authority meeting was being held on Friday 4 December prior to the Programmes and Resources Committee meeting being held that day. The Authority meeting would consider the Part B, exempt report on the management restructure.

The Chair then paid tribute to Prof John Tarn OBE, a former Member of the Authority when it was known as the Peak Park Joint Planning Board (PPJPB), who had died on 8 November aged 85. Prof Tarn was a towering figure in the areas of architecture and teaching but also crossed many other boundaries. He was a long time resident of the Peak District and during his long service as a Member of the PPJPB was Chair of the Planning Committee for 20 years. Following this he became Vice President of Friends of the Peak District. Prof Tarn was a Pro Vice Chancellor at Liverpool University and was involved with many professional and distinguished bodies including being Chair of a prominent social housing association in Liverpool. His involvement with the Historic Churches Committee led to him receiving a papal award from Pope Francis. Prof Tarn was a commanding presence, respected academic and author, he was knowledgeable, respected and liked.

## **84/20 CHIEF EXECUTIVE'S REPORT (SLF)**

Members noted the Chief Executive's report which gave updates to Members on key items since the previous Authority meeting including:

- Consultation of the draft woodland landscapes plan
- Peak Park Summit
- Planning White Paper
- Green Growth Challenge Fund
- Latest on the revised Government advice on COVID-19 restrictions

### **RESOLVED:**

**To note the report.**

## **85/20 UPDATES TO CORPORATE STRATEGY 2019-24 (SF)**

Members considered the report which gave details of proposed updates to the Corporate Strategy 2019-24.

The Head of Strategy and Performance reported that since the report had been written Appendix 1 had been updated to simplify some of the KPIs and make them more active in response to further comments received from Members. The amendments were shared with Members via a PowerPoint presentation. Recommendation 3 of the report was also amended to state another report "will be necessary to further update the Corporate Strategy in light of further priorities and uncertainties".

The recommendation as set out in the report and as amended above was moved and seconded.

Following discussion it was agreed to further amend KPI 23 to include the words 'in order to attract and retain talent'.

The impacts on staff of changes and short review timescales were noted and these would be considered further by the Chair and Deputy Chair of the Authority in consultation with the Chief Executive.

The motion which had been moved and seconded was voted on and carried.

**RESOLVED:**

- 1. To adopt the updates to our Corporate Strategy 2019-24 provided in Appendix 1 of the report and the additional amendment to KPI 23 to include the words 'in order to attract and retain talent'.**
- 2. That any changes needed in the final update of the Corporate Strategy 2019-24 as a result of the Authority meeting are delegated to the Chief Executive.**
- 3. To note another report will be necessary to further update the Corporate Strategy in light of future priorities and uncertainties.**

**86/20 ANNUAL REPORT ON MEMBER LEARNING AND DEVELOPMENT**

The report on the Member Learning and Development Framework and the proposals for the next annual programme of Member learning and development events was considered. It was noted that the Chair and the Member Champion for Member Learning and Development, Cllr Becki Woods, would be looking at the Member induction process with Officers.

Unfortunately Cllr Woods was unable to attend the meeting today but Andrea McCaskie, Head of Law, had spoken with her prior to the meeting and Cllr Woods had confirmed she was supportive of the report.

Following discussion of the report it was noted that Members wished to have a mechanism to record relevant learning and development obtained outside of the Authority's provision and recirculation of the information available regarding personal development plans. Officers also noted the suggestion that further information could be included as explanations for the optional learning and development topics offered in Appendix 2 of the report.

The recommendations as set out in the report were moved, seconded, voted on and carried.

**RESOLVED:**

- 1. To agree the Member Learning and Development Framework (Appendix 1 of the report) and the events programme for January to December 2021.**
- 2. To continue to record Member learning and development activities in terms of hours and include personal learning and development by Members outside of events organised by the Authority, with the target of 20 hours per Member in every 12 months.**

**87/20 2020/21 QUARTER 2 CORPORATE PERFORMANCE (A91941/HW)**

The Senior Strategy Officer – Research introduced the report which gave details of monitoring information for the end of Quarter 2 2020/21 to review performance against

the second year of the 2019-24 Corporate Strategy. The report also included details of forthcoming changes in performance management.

Members discussed the report and the following points were noted:

- The success of the digital Festival of Archaeology emphasised the need to not lose digital connections when working situations become more normal.
- Officers will consider comments regarding the layout and presentation of the information in the appendices to the report.
- The National Park is now in the top 4 UK National Parks for its social media channels in terms of number of hits, followers and reach. The Chair congratulated the Marketing and Communications Team on their expertise.
- Pages on the Authority's website are being reviewed with regard to digital and social media and this includes considering how to raise awareness and connect with target audiences.

The recommendations in the report were moved and seconded. The motion was voted on and carried.

**RESOLVED:**

1. **That the Quarter 2 performance report, given in Appendix 1 of the report, is reviewed and any actions to address issues agreed.**
2. **That the Quarter 2 corporate risk register given in Appendix 2 of the report is reviewed and status of risks accepted.**
3. **To note the status of complaints, Freedom of Information and Environmental Information Regulations requests, given in Appendix 3 of the report.**
4. **To note the proposed change to performance reporting being undertaken at Quarter 2 and Quarter 4. Any concerns between these periods regarding performance will be reported to Members in the Chief Executive's update reports to Authority.**

**88/20 OUTSIDE BODY FEEDBACK REPORT**

Mr Ken Smith had submitted a feedback report on a meeting held on 6 October between the Member Champion for Cultural Heritage and Landscapes with Authority Officers.

**RESOLVED:-**

**To note the report.**

**89/20 EXEMPT INFORMATION S100 (A) LOCAL GOVERNMENT ACT 1972**

**RESOLVED:**

**That the public be excluded from the meeting during consideration of Item Nos. 12 & 13 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, paragraph 1 " information relating to any individual" and paragraph 3 'information relating to the financial or business affairs of any particular person (including the Authority holding that information).**

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**The meeting adjourned for a short break at 11.30 and reconvened at 11.40.**

When the meeting reconvened Members were reminded of the need to dispose of Part B confidential papers securely and with this in mind stamped, addressed return envelopes would be sent to all Members to enable them to return the papers to the office for disposal. Members were also reminded that when in the Part B section of a meeting they needed to be alone with no other persons present.

The Head of Law stated that report for agenda item number 13 was being considered in Part B as it was not a decision on the future of the site but consideration of options for further investigation. When the report back on the further investigations is made then a Part A report will also be made to allow interested parties to participate under the public participation at meetings scheme.

**90/20 EXEMPT MINUTES OF PREVIOUS MEETING OF 2ND OCTOBER 2020**

The confidential minutes of the last meeting of the National Park Authority held on 2 October 2020 were approved as a correct record.

**SUMMARY**

The Committee determined the following item, full details of which are contained in the exempt minutes:

**91/16 Brosterfield - An Analysis for Future Options for the Site (CBM)**

The meeting ended at 12.15 pm